

LEITI/HoS/jny-ekw/Admin/0034/24

September 26, 2024

Madam Loretta Pope Kai

Chairperson

National Civil Society Council of Liberia

Lutheran Compound, Sinkor

Monrovia, Liberia

pp. [Signature]

Dear Madam Kai:

Please accept my compliments of the highest esteem.

Per section 6.6 of the LEITI's Act, which states, "The members of the Multi-Stakeholders Group shall serve for a renewable term of three (3) years. A member of the MSG may resign his or her office at any time upon notice" and in line with the approved MSG procedures for nominating and changing constituency representative, especially count one of the procedures which states "The LEITI Secretariat shall inform all representatives from the Civil Society and Private Sector constituencies on the MSG through a written communication of the expiration of their tenure one (1) month ahead of the expiry; the Secretariat of the Liberia Extractive Industries Transparency Initiative (LEITI) wishes to inform you of the expiration of the tenure of Madam Loretta Pope Kai, the representative of Civil Society on the MSG, on October 31, 2024. Members of the current MSG were appointed on November 14, 2021.

Consequently, the LEITI Secretariat has begun coordinating the process to ensure that members of the new MSG are ready for appointment by the President of Liberia in early November of 2024.

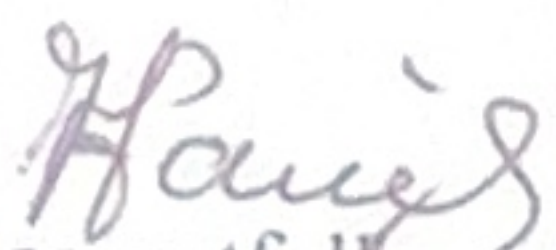
Given the above and as the governing body of Civil Society in Liberia, the Secretariat, in line with the LEITI Act, MSG Policy Manual, and Approved Policy for Nominating and Changing constituency representatives, requests your kindest cooperation in convening member organizations of the Civil Society Council of Liberia to either select or elect the Council's next representative for appointment to the MSG. To ensure compliance with the 2023 EITI Standard, the LEITI Act, MSG Policy Manual, and the MSG Approved Policy for Nominating and Changing constituency Representative, the Secretariat requests that the

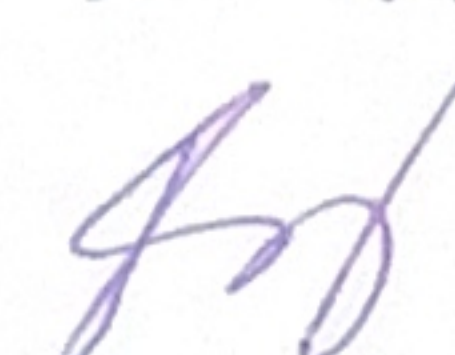
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The signed document, along with a letter nominating the new representative, should be submitted to the LEITI Secretariat on or before the close of the business day on October 31, 2024.

For inquiries or additional information, don't hesitate to contact the Secretariat at the following numbers: 0888060888 or 0770167440.

The LEITI remains eternally grateful to you for your usual cooperation!


Respectfully yours,


Jeffrey N Yates
Head of Secretariat

