

MINUTES
REGULAR LEITI MULTI-STAKEHOLDERS STEERING GROUP MEETING
HELD IN THE CONFERENCE ROOM OF THE LEITI, OLD BUDGET BUREAU BUILDING
REDEMPTION
ROAD, MONROVIA, LIBERIA Friday, AUGUST 17, 2022

Present in Attendance were:

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| 1. Hon. C. Mike Doryen | FDA |
| 2. Edrick Noah | MOJ |
| 3. Eric Daniels | NOCAL |
| 4. Carlton S. Miller | MME |
| 5. Jeanine Cooper | MOA |
| 6. B. Al Dennis | LRA |

Private Sector

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| 1. Ekema Witherspoon | LIBTA. |
| 2. Marcus S. Wleh | Mittal |
| 3. Elvis Morris | LACA |

CSO

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| 1. Mr. Winston W. Wreh | LLC |
| 2. Mr. Fallah B. Kamara | MICSOL |
| 3. Cecelia Danuweli | PWYP |
| 4. Loretta A. Pope Kai | NSCL |

Observer

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| 1. Samuel Summerville | GIZ |
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Others

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| 1. Ansu S. Konneh | MOA |
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LEITI

1. Jeffery N. Yates/HoS
2. McDonald S. Kerl Sr.-Technical Officer

Preliminaries: The regular meeting of the LEITI Multi-stakeholders Steering Group (MSG) was held on Wednesday, August 17, 2022 in the LEITI Conference Room. Commencing at 12:53pm, the meeting was called to order by Edrick Noah a proxy for the Minister of Justice, Presiding in the absence of the Chairman, C. Mike Doyen. Mr. Noah was flanked by Madam Loretta Pope Kai of the National Civil Society Council of Liberia in the stead of the Co-chair. Mr. Noah asked the HOS to read the agenda after a brief statement of welcome to all members in attendance.

Reading and Adoption of the Agenda: - After his brief statement, the Presiding sought a motion for the adoption of the agenda to which Timothy Jarry of NOCAL made a motion for the adoption of a seven item agenda with no addition or subtraction. The motion was so carried

1. **Opening prayer:** Silent prayer was observed for religious tolerance.
2. **Welcome Remark:** Madam Pope Kai officially welcomed members of the MSG to the called meeting reminding all of the pivotal nature of the MSG, especially during the production of the LEITI Report-the 14th EITI Report for Liberia. She at the same time acknowledged the birthday of Ansu Konneh, proxy of the Minister of Agriculture.
3. **Self-introduction:** Self-introduction was observed with at least 13 persons participating.
4. **Mini Secretariat Update-** the HOS provided a brief secretariat update. See annex:

MSG Decision on critical issues presented in the update:

- A. **Proxy letters-** The Head of Secretariat admonished the MSG to make official the names of folks who will henceforth be serving as proxies for their respective institutions. The MSG acknowledged this and promised to work with the Secretariat in this regard. It was suggested that the Secretariat do an official letter reminding members to nominate their proxies.
- B. The HOS also in his update informed the Body about the importance of the MSG scorecard and urged the MSG to allow the Secretariat take control of the scorecard. The MSG, after consultations amongst themselves promised to make a decision on the matter subsequently.
- C. The HOS also during his update informed the Body that the Procurement Officer had resigned due to personal reasons and therefore sought the approval of the MSG to call up the person whose performance during the interview was second best instead of re-advertising for a new recruitment since the resignation came in less than a year after employment. The MSG agreed with the HOS on the suggestion but noted that henceforth, the HOS should only bring for approval, policy issues and not administrative matters. In such cases, the MSG mandated the HOS to execute and only report results.

5. Presentation of the Scoping for the 13th report

Samson Tokpah of SRG Consulting of the United States presented the scoping for the four sectors-Agriculture, Forestry, Mining and Oil & Gas.

According to him, there were 72 revenue streams under consideration for the 13th report while 70 streams were been considered for the 14th report, with the threshold proposedly set at 50,000 above for the Mining sector. The MSG by consensus agreed. Al Dennis suggested and was agreed that four companies listed as mining companies but were not should however be removed. With the four removed, the IA was instructed to report on 26 companies with 50 thousand above threshold with BO information collected on all 77 companies and 132 licenses for the 13th report and 33 companies with the 50 thousand

above threshold with BO information collected from all 80 companies and 133 licenses in the 14th report.

For Oil and gas, the IA reported Deeco Oil and Gas as having reconnaissance license and therefore needed to collect BO information. The MSG asked Fabian to counter check and get back to the IA.

For Agriculture, the MSG agreed that Fishery be left out for now and that the IA reports on 15 companies with 170 thousand above threshold.

For Forestry, the IA proposed to collect data on 27 companies in the 13th report and 28 in the 14th report and collect BO on all with the threshold set at 20 thousand and above. After several deliberations, the Body by consensus agreed.

With that the meeting was adjourned at 2:59 PM with nothing substantially discussed under AOB. No time for the next meeting was set. The MSG agreed to quarterly meetings at the retreat in Buchannan.

Summary of key points

- That the MSG in its next workplan do a scoping of the fishery sector for possible inclusion to its scope
- That the Secretariat go ahead with the implementation of administrative issues, only reporting result to the MSG-MSG should be consulted on policy issues only
- MSG approved the scoping for the development of LEITI 13th and 14th reports
- 13 participants including two females were in attendance